

The Secretary of State presents his compliments to Their Excellencies and Messieurs and Mesdames the Chiefs of Mission and wishes to refer to the briefing convened for Deputy Chiefs of Mission by the Chief of Protocol on June 18, 2015, related to the implementation of an annual in-person registration process for domestic workers employed by foreign mission personnel.

In preparation for the launch of this program, the Department is requesting Embassies provide a complete listing of all active domestic workers employed by mission members via the DomesticWorkers@state.gov e-mail account by October 5, 2015. The Embassy response should include the domestic worker's full name and personal identification number (PID), and the full name of his/her employer. If no mission member employs domestic workers, missions are asked to so advise the Department using the e-mail address provided above.

The Department of State would like to take this opportunity to reiterate the importance of ensuring that members of the mission adhere to the requirements regarding the employment of domestic workers set out in the Department's circular note dated June 18, 2015.

In-person registrations of newly arrived domestic workers in the Washington, D.C. area will begin later this fall. Detailed operational guidance will be provided prior to the launch of the program. Subsequently, Embassies will be contacted individually regarding scheduling.

Questions regarding matters related to domestic workers may be referred to Office of the Chief of Protocol, Diplomatic Affairs Division at the e-mail address provided above.

Department of State

Washington, September 25, 2015.

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